



Confidential Volunteer Application Form

Applicant Information

Full Name: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *Zip Code*

Telephone: _____ Email: _____

Are you bilingual? Which languages do you speak? _____

Areas of interest (Food Bank, Clothing Bank, Wheels to Work, Winter Shelter, Intake/Front Desk):

Availability (days/times): _____

How did you hear about LCFH? _____

Volunteer Opportunities

Volunteers are needed in the Food Warehouse, Clothing Bank, Intake and Daytime Transition Center.

Our mission: To meet the needs of our Lancaster neighbors who can't afford the basics of food, clothing, and shelter for free. Whether you're helping clients directly select clothing, taking a food order to their car, or working to ensure a steady revenue stream to support our services, keeping the needs and dignity of our clients first is paramount. Through collaboration, mutual respect, and a shared mission, we can successfully support those in need.

Days and Hours of operations: Volunteers are generally needed Monday through Friday, any time slot between 8:30 am to 4 pm. We are not open evenings or weekends.

Food Warehouse: Volunteers are needed Mondays, Tuesdays, Wednesday, Thursdays, and Fridays any time slot between 8:30 am to 3:00 pm. Volunteers help with food distribution while the food hub is open for walk-in service. Other duties in the food hub include sorting donated food, stocking shelves for bagging, packing bags, cleaning and bagging produce, packing frozen food bags, wheeling out food orders to recipients' vehicles, taking out trash, and general warehouse maintenance.

Clothing Bank: Volunteers are needed every day any time slot between 9 am to 4 pm. Volunteers needed to sort clothing, place on display racks, accept donations and assist recipients of services during distribution.

Intake/Front Desk: Volunteers are needed Mondays, Tuesdays, Thursdays and Fridays between 9 am to Noon, sometimes a little later. Greet recipients of service, answer the phone, working one-on-one with confidential information/entering information into database, people skills.

Daytime Transition Center: Volunteers are needed Monday - Friday from 12:30 - 4:00 PM to support the staff maintain a welcoming space for those needing our assistance.

Please note: All volunteers are required to have up to date clearances and complete the training links located on the website <https://lancasterfoodhub.org/volunteer/>

All volunteers are required to obtain the following clearances:

1. Child Abuse History Clearance at <https://www.compass.state.pa.us/cwis> (free for volunteers)
2. PA State Police Criminal Record Check at <https://epatch.state.pa.us/Home.jsp> (free for volunteers)
3. If you have not lived in Pennsylvania for over 10 years, you will need to be fingerprinted. There is a \$27.50 charge for this service. Register for fingerprinting at: <https://www.identogo.com/locations/pennsylvania>

Emergency Information:

Any medical concerns? Please list:

Physician Information: _____

Emergency Contact Name: _____ Relationship: _____

Address: _____

Telephone: _____

*****LCFH Use Only*****

___ Child Abuse Clearance ___ PA Criminal Record ___ Fingerprints ___ Volunteer Release Form

___ Confidentiality ___ Conflict of Interest ___ Sexual Harassment & Abuse Training ___ Civil Rights Training

Date Interviewed: _____

Department: _____

Schedule: _____

Start Date: _____ End Date: _____

Additional Information:

Interviewer: _____ Signature/Date: _____